Scottsdale Community College
Summer 2017

Course Prefix & Number  |  Course Title  |  Section Number
PSY240  |  Developmental Psychology  |  11195

Instructor Information

Email: roanne.sztapka@scottsdalecc.edu
Phone: 602.397.4437 for emergencies only
        480.815.4312 for texting only
        Please communicate with me in Canvas using the message feature.
        When texting please let me know who you are and what class you are in with your message.
Office Location: Often we can schedule a conference room in the IT-Bldg. to familiarize with the resources.
Office Hours: Online, face-to-face as needed by appointment

Course Description

This course covers human development from conception through adulthood. It includes: physical, cognitive, emotional and social capacities that develop at various ages. The course is recommended for students majoring in nursing, education, pre-med, and psychology. PSY101 with a grade of "C" or better or permission of the instructor. Course credit: 3 credits

Prerequisites: PSY101 with a grade of "C" or better or permission of the instructor. Course credit: 3 credits

Course Objectives

The student will:
1. Describe the major theories of developmental psychology. (I)
2. Describe the major issues of developmental psychology. (I)
3. Describe prenatal development and the factors that influence it. (II)
4. Describe the processes of physical and perceptual development and the factors that influence them, including physical and perceptual changes, which accompany aging. (III)
5. Describe the developmental tasks of adulthood and old age. (III, IV, V, VI)
6. Describe the major theories of aging. (III, IV, V, VI)
7. Describe the major theories of cognitive development. (IV)
8. Describe some of the factors that influence cognitive development. (IV)
9. Describe the major milestones of language development and some of the factors that influence them. (V)
10. Describe the major theories of language development. (V)
11. Identify the factors that influence attachment, social, and emotional development at various ages. (VI)
12. Describe the influence of the peer group at various ages. (VI)

**Texts and Course Materials**

**Texts:** You do NOT need a text for the course! The text for the course is found in Canvas in Modules. It is imperative that you read the material in the text, lectures, and ppts. You will also view materials created by Professor Sztapka within Modules, and other authors. Please ask, if you are not sure.

Open Education Resource (OER)

**CC LICENSED CONTENT:** Psyc 200 Lifespan Psychology. **Authored by:** Laura Overstreet. **Located at:** [http://opencourselibrary.org/econ-201/](http://opencourselibrary.org/econ-201/). **License:** [CC BY: Attribution](http://creativecommons.org/licenses/by/)

If you like to collect psychology textbooks, then super! I would recommend adding the following for your library. **Text:** It is Life-span Development **ISBN:** 9780077861827 by John Santrock 15th edition.

If you are building a personal library, then this is a good one too! **American Psychological Association. Publication Manual of A.P.A. 6th ed.** The resources for APA are also found through links within our library site for FREE, and within our Canvas Modules.

See below for specifics about the course:

**Syllabus Confirmation:** Confirm that you have read and understand syllabus by responding in the assignment text box (mandatory twenty-five bonus points). Please do this by the Saturday of our first class week.

**Discussions Boards:** Post psychologist and abnormality choice (twenty-five points each). Post welcome to the class describing your three domain changes experienced/noted over your lifespan. Use subtitles for each domain to separate your paragraphs.

**Match and Gos:** Each grouping of chapters will have a list of terms/important people. Please pay attention to the terminology. Each grouping is worth 250 points. Chapters 1-3, 4-6, 7-8, and 10-11 have related readings in Canvas with lectures and ppts which gives you an opportunity to earn 1,000 points total.
Quizzes: The quizzes are multiple-choice. Pick the best answer. Each of the four quizzes is worth one hundred points. Do the associated/ readings within the Modules before taking each related quiz. Please, read the lectures and ppts carefully.

Research Paper: Follow the rubric for the requirements. See the list of possible psychologists for ideas for research. Send an email in Canvas Conversations to the instructor, if you have questions. If you need to meet, then send an email to the instructor to schedule a time. Identify who you are writing on the choice discussion board. The paper is worth two hundred points. Save the paper when it is complete, as a word document (.doc/.docx) or .pdf, then submit to Canvas as an attachment to that assignment. Email yourself a copy too! Do not send a WPS doc. It will also be posted by you on the discussion board, so please remember that step. Please email/call ITT or instructor, if you are not sure! I am happy to meet with you, if you have questions.

Plagiarism: Plagiarism is knowingly presenting another person’s language or ideas (or paper) as your own. Remember, a plagiarized assignment/activity will earn zero points. Use internal citations and a References page! An incident report may be filed in the Division Office and with the Dean of Student Services. A second instance of plagiarism will result in failing the course.

Possible Psychologists:
Alfred Adler
Mary Ainsworth
James Mark Baldwin
Rachel Barr
Simon Baron-Cohen
David F. Bjorklund
John Bowlby
Urie Bronfenbrenner
Jerome Bruner
Erica Burman
David Buss
Mary Whiton Calkins
Stephen J. Ceci
Edouard Claparède
Kieran Egan
Erik Erikson
Hans Eysenck
Sigmund Freud
Uta Frith
Gail Furman
Howard Gardner
PowerPoint Project with Discussion Board: Select your topic from the list or chart below. Send a message to the instructor in Canvas, if you have questions. If you need to meet, then send an email to the instructor to schedule a time. Identify what you are writing about in the choice discussion board stating your choice. Follow the rubrics for the requirements. This ppt project is worth three hundred points. This project also involves posting it and responding. Your response is worth fifty points. Be professional in your postings. The power point needs to be posted as ppt. or .pptx The responses (one minimum) need to be posted on the Discussion Board. Please email/call the instructor/IT, if you are not sure!

Genetic Abnormalities:
Aarskog-Scott syndrome
Aase-Smith syndrome
Abdallat Davis Farrage syndrome
Beckwith-Wiedemann syndrome
Bhaskar Jannathan syndrome
Bloom syndrome
Brugada syndrome
Carpenter syndrome
Cockayne syndrome
Cowden syndrome
Duane syndrome
Fraser syndrome
Goldenhar syndrome
Hay-Wells syndrome
Kindler syndrome
Larsen syndrome
Maffucci syndrome
Muenke syndrome
Nager syndrome
Prune Belly syndrome
Robinow syndrome  
Sandhoff’s syndrome  
Seckel syndrome  
Triple A syndrome  
Vici syndrome  
Young Simpson syndrome

Remember, you are picking an abnormality. It may be chromosomal or genetic.

Pathology: chromosome abnormalities (Q90-Q99 · 758)

Autosomal

Trisomies
Down syndrome (21) · Edwards syndrome (18) · Patau syndrome (13) Trisomy 9 · Warkany syndrome 2 (8) · Trisomy 22/Cat eye syndrome (22) · Trisomy 16

Monosomies/deletions
Wolf-Hirschhorn syndrome (4) · Cri du chat/Chromosome 5q deletion syndrome (5) · Williams syndrome (7) · Jacobsen syndrome (11) · MillerDieker syndrome/Smith-Magenis syndrome (17) · Di George's syndrome (22) genomic imprinting (Angelman syndrome/Prader-Willi syndrome (15)

X/Y linked
Monosomy Turner syndrome (XO)

Trisomy/tetrasomy other karyotypes
Klinefelter's syndrome (47,XXY) · 48,XXYY · 49,XXXXY
Triple X syndrome (47,XXX) · 48,XXXX · 49,XXXXX 47,YYY

Translocations Leukemia/lymphoma Lymphoid Burkitt's lymphoma t(8 MYC;14 IGH) · Follicular lymphoma t(14 IGH;18 BCL2) · Mantle cell lymphoma/Multiple myeloma t(11 CCND1:14 IGH) · Anaplastic large cell lymphoma t(2 ALK;5 NPM1) · Acute lymphoblastic leukemia Myeloid Philadelphia chromosome t(9 ABL;22 BCR) · Acute myeloblastic leukemia with maturation t(8 RUNX1T1;21 RUNX1) · Acute promyelocytic leukemia t(15 PML,17 RARA) · Acute megakaryoblastic leukemia t(1 RBM15;22 MKL1)

Other
Ewing's sarcoma t(11 FLI1; 22 EWS) · Synovial sarcoma t(x SYT;18 SSX) · Dermatofibrosarcoma protuberans t(17 COL1A1;22 PDGFB) · Myxoid liposarcoma t(12 DDIT3; 16 FUS) · Desmoplastic small round cell tumor t(11 WT1; 22 EWS) · Alveolar rhabdomyosarcoma t(2 PAX3; 13 FOXO1) t (1 PAX7; 13 FOXO1)

Gonadal dysgenesis Mixed gonadal dysgenesis · XX gonadal dysgenesis Other Fragile
X syndrome · Uniparental disomy


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Teratogen Flyer/Brochure: The informational flyer brochure about one teratogen is worth one hundred points. It will explain how the domains may or may not be impacted. It will provide resources. Possible choices include the following for teratogens: https://www.purdue.edu/ehps/rem/ih/terat.htm

Final Exam: The final is worth three hundred points. It is multiple-choice has up to one hundred questions with each question worth three points. Student must complete the final exam on or before the exam date. The final exam needs to be completed by the last day of class.

Course Policies
Students are responsible for the college policies included in the college catalog and the student handbook.

Grading Standards & Practices

Course Policies Students are responsible for the college policies included in the college catalog and the student handbook.

Grading Standards & Practices

Assignments must be submitted in Canvas. Please notice when you are requested to post it on the discussion board and the assignment area. Often times, you will need to do BOTH for an assignment.

Point Totals:

Mandatory Syllabus Confirmation: (Respond in text box for assignment on Canvas.) = 25 points
Welcome Domain Post Covering Your Three Domains = 100 points
Choice Discussion Boards (State psychologist, abnormality, and teratogen on each related board) = 25 points each = 75 points total
Match and Gos = 250 points per each (4 Match and Gos) = 1,000 points total!
Quizzes (100 points for each quiz in Canvas with four quizzes) = 400 points total
Research Paper on a Psychologist (submit on Canvas, Post on Canvas Discussion Board to share) = 200 points
PowerPoint Project on Chromosomal or Genetic Abnormality with separate Discussion Board for post and response (Post is worth 300 points and response is worth 50 points) = 350 points total
Teratogen Flyer/Brochure Project: Post project on Canvas Discussion Board to share = 75 points possible
Final Exam = 300 points

Point Totals:

Grading Scale Codes:
A  90 to 100 percent
B  80 to 89 percent
C  70 to 79 percent
D  60 to 69 percent
F  59 percent and below
W  withdraw passing
Y  withdraw failing
I incomplete

Incomplete-A students may request, but is not encouraged to request an incomplete because of illness or other extenuating circumstances, if they have been doing acceptable work. The instructor will define the requirements and timelines to complete the course. The instructor is NOT obligated to grant extensions.

Withdrawal-Students who participate in the class for an amount of time up through the class mid-point, and then cease to participate, may withdraw themselves by contacting Student Enrollment Services, or their instructor may withdraw them. The student would just need to send the instructor an email with the instruction to do so. After the class mid-point, the student must request a withdrawal through the instructor who will assign a grade of "W" (Withdrawn, passing) or "Y" (Withdrawn, failing).

If you would like an F, then please let me know before the end of the course.

Grade Point Break Down:
2,250 - 2,500 = A
2,000 – 2,249 = B
1,575 -1,999 = C
1,500 – 1,574 = D
1,499 and below = F

Scottsdale Community College
Grading: All assignments will be given a point value equal to the amount of work and difficulty of the assignment. Late assignments will NOT be accepted. You may work ahead on assignments and finish the course early. Major assignments are available to work on at the first week to work ahead. Minor assignments will open after the second week to work ahead.

Grading Scale Codes:
A  90 to 100 percent  
B  80 to 89 percent  
C  70 to 79 percent  
D  60 to 69 percent  
F  59 percent and below  
W  withdraw passing  
Y  withdraw failing  
I  incomplete  

Incomplete-A students may request, but is not encouraged to request an incomplete because of illness or other extenuating circumstances, if they have been doing acceptable work. The instructor will define the requirements and timelines to complete the course. The instructor is NOT obligated to grant extensions.

Withdrawal-Students who participate in the class for an amount of time up through the class mid-point, and then cease to participate, may withdraw themselves by contacting Student Enrollment Services, or their instructor may withdraw them. The student would just need to send the instructor an email with the instruction to do so. After the class mid-point, the student must request a withdrawal through the instructor who will assign a grade of "W" (Withdrawn, passing) or "Y" (Withdrawn, failing). If you would like an F, then please let me know before the end of the course.

Grade Point Break Down:
2,250 - 2,500 = A  
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Grading: All assignments will be given a point value equal to the amount of work and difficulty of the assignment. Late assignments will NOT be accepted. You may work ahead on assignments and finish the course early. The assignments are set to close on Sundays right after the due date, so please keep due dates in mind. Ask questions, if you are not sure.

Extenuating Circumstances: Assignments are due on time according to the agenda/schedule for
PSY240. If you need to request an extension for an assignment DUE TO AN EXTREME EXTENUATING CIRCUMSTANCE, a written request in Canvas conversations must be extended to your instructor TWO DAYS prior to the due date. Keep in mind that a letter grade deduction may be applied at the instructor’s discretion.

Please note that activities that involve a discussion board may not be granted an extenuating circumstance. It is important to post and respond when requested.

Overall Agenda/Due Dates are Saturday at 11:59 P.M. with the exception of the final exam being due at Noon on the last day of class.
See Announcements listed in Canvas for each assignment due on Saturday. Items due are also mentioned in the Agenda in the Modules

Attendance and Punctuality:
* Do log-in at least THREE times a week.
* Students login on their own time. Students attending who exceed a week of Canvas inactivity may be withdrawn from the course at the discretion of the instructor.
If a student must be absent from a class, then please email the instructor in advance (if possible) with the following information: the name of the student, the student’s phone number, and the reason for the absence, and that they are from the PSY240 class. If the absence was not planned, then please send an email with the information within twenty-four hours. Please remember that an absence is an absence. A documented absence and communication via email is always preferred. **AVOID BEING DROPPED BY LOGGING IN AND READING THE ANNOUNCEMENTS AND YOUR CANVAS CONVERSATIONS/EMAIL.** Thank you!

**PSY240 Be Prepared!**
* Read the text within the emails, read the lectures, read the ppts, do assignments, and participate in activities prior to class quizzes and exams.
* Participate in class! (Elaborative examples are meaningful and memorable.)
* Complete assignments by Saturdays assigned.
* Read and understand the rubrics before beginning the main assignments
* Type all work when it is requested to do so, and in the requested format.
* Make sure your essays are APA style in Arial font size 12 word .doc, .docx, or .pdf.
* Make sure your PowerPoint is saved as a PowerPoint, and that the hyperlinks work!
* Keep copies of all work that you do. Take the time to save an electronic copy of your work in several formats.
* Contact Tech Support, if needed. For help at SCC on Canvas, My Maricopa, mySCC, or other SCC technologies at 1-888-994-4433. Do feel free to contact the IT Tech Support at 480.423.6274.
* If you have a disability that prevents you from taking notes, then do share the documentation with the instructor from Disability Services and Resources, as audio recording is not encouraged unless documentation is provided.
*Notify Disability Services and Resources and myself within the first class meeting, if you have a disability that may require accommodations. (If you have a specific physical, psychiatric, or learning disability, and require academic accommodations, please contact the Disability Resources and Services office located in SC-144. You will need to provide appropriate documentation of your disability. Please contact DRS at 480.423.6517.)

**PSY240 Do Your Best!**
*Try to do the best you can do. Once you are in motion, your energy may propel you to succeed, if you believe.
* Keep track of your assignment scores too - that way you can monitor your successes in the class and your grade. Send me an email or call me, if your grade does not calculate correctly in Canvas.
*Communicate when you are having a rough day in a positive way.
*Remember that some points earned are more than none!
*Contribute to the discussions. Your ideas are valued and appreciated!
*Use critical thinking skills.
*Be honest! Plagiarism or cheating will result in a zero with no retakes. An incident report may be filed in the Division Office and with the Dean of Student Services. Plagiarism from the zero may result in the student failing the course. A second attempt at plagiarism will automatically result in the student failing the course. Plagiarism is not accepted at MCCCD.
*If you need to be excused to see a counselor, then ask. Emergency appointments are available at Scottsdale Community College. An excellent staff is available at SCC for you!
*If you are at home and having a meltdown, then call 602.263.8856 or 1.800.352.3792. Assistance is available 24/7.

**PSY240 Respect for All!**
*Students are expected to conform to all the terms and conditions of the Scottsdale Student Handbook.
*Review the vision, mission, and values in the Scottsdale Student Handbook.
*Have the appropriate netiquette. This means do not use all capital letters because this is like shouting at someone.
*Be very careful with irony, humor, and satire.
*Be kind and use positive language with others to create a kind, respectful learning environment. Rude, vulgar, and/or insulting language will not be tolerated in this class.
*Behavior that interferes with the learning of other students will result in expulsion from the class. Keep in mind that this includes behavior in class face-to-face or on-line. Any conduct that is harmful, obstructive, disruptive, or interferes with the educational process is not acceptable and will NOT be tolerated. Students who engage in such behavior will be withdrawn from the course.
*The syllabus is subject to changes at the discretion of the instructor to best meet the needs of the students. Watch for updates in the Announcements and Email! Check your SCC email!
Student Resources:
Bookstore: 480.423.6554
College Safety: 480.423.6175
Counseling Office: 480.423.6524
Disabilities Office: 480.423.6517
IT (Tech Support): 480.423.6274
Learning Center: 480.423.6223
Library: 480.423.6651
Student Life: 480.423.6538

Student IT Bldg./Tech. Center

Monday - Thursday 7am - 8pm
Friday & Saturday (check about Fridays) 8am - 4pm
Sunday Closed

Help Desk
7:30am-8:00pm Mon-Thurs
8:00am-4:00pm Saturday

Information Desk
Monday thru Thursday 8:00am to 7:00pm

Achieve Success!
Attend!
Use your Critical thinking skills!
Be Honest!
Have Intensity in your studies!
Expect the best!
Value your education!
Enlighten yourself to the success you want to achieve!

Learn, Grow, and Achieve!

Attendance Policy & Withdrawals
Attendance Policy & Withdrawals  Students are expected to login Canvas at least three times a week. Students may have two absences excused or unexcused from the class. After the second absence or failure to login to Canvas three times a week, the instructor may withdraw the student from the course.

Withdrawal-Students who participate in the class for an amount of time up through the class mid-point, and then cease to participate, may withdraw themselves by contacting Student Enrollment Services, or their instructor may withdraw them. The student would just need to send the instructor an email with the instruction to do so. After the class mid-point, the student must request a withdrawal through the instructor who will assign a grade of "W" (Withdrawn, passing) or "Y" (Withdrawn, failing).

If you would like an F, then please let your instructor know in Canvas by messaging before the end of the course.

Incomplete-A students may request, but is not encouraged to request an incomplete because of illness or other extenuating circumstances, if they have been doing acceptable work. The instructor will define the requirements and timelines to complete the course. The instructor is NOT obligated to grant extensions.

Withdrawal Policy
● Student may initiate an official withdrawal from any course by submitting a withdrawal form with required signatures to the A&R office within published deadlines.
● Failure to attend any classes is not a guarantee for a refund or an excuse of debt incurred through registration. See Refund Policy in the 2016-2017 College Catalog page 241.
● Official date of withdrawal is last date of attendance as determined by student’s withdrawal or as reported by the instructor.
● The official date of withdrawal will determine degree of refund, if any.
● Failure to file official withdrawal form within published deadlines can result in a failing grade and may affect refund of course tuition and fees.

Additional information on Withdrawals can be found in the 2016-2017 College Catalog page 252.

Academic & Student Support Services
A variety of student services can be accessed online. Services are free of charge to all registered SCC students. Refer to the SCC College Resources Student Home Page.

Accommodations
Scottsdale Community College provides equal opportunity to qualified students. If you have a
documented disability (medical, physical, learning, psychological, etc.) and wish to request disability-related accommodations to complete course requirements, contact Disability Resources & Services (located in SC building; 480-423-6517). Course requirements cannot be waived, but reasonable accommodations may be provided based on disability documentation and course objectives.

**Pregnant & Parenting Students**
Students who are pregnant may receive accommodations similar to those given to students with a temporary illness when deemed medically necessary. Students may be eligible to receive attendance leniency, extended deadlines, alternative test dates, or in cases of severe temporary illness, an “incomplete” from a course.

Students who are pregnant should contact Disability Resources & Services for consultation. If a student needs an academic or athletic accommodation due to pregnancy they will need to provide documentation, from their doctor, regarding their condition. Medical documentation regarding absences must also be provided. Disability Resources & Services is located in the SC Building; 480-423-6517.

**Sexual Harassment**
Sexual harassment is any unwelcome, verbal or physical conduct of a sexual nature that is sufficiently severe, persistent, or pervasive that it alters working conditions and creates a hostile environment or reasonably interferes with, limits, or deprives a student of the ability to participate in or benefit from any educational program or activity.

Sexual harassment and discrimination in any college education program or activity, is prohibited. Students should report any discrimination and/or harassment they experience and/or observe to the Vice President of Student Affairs (SCC’s Title IX Coordinator); located in the Administration Building (AD), phone 480-423-6300.

To view the full Sexual Harassment Policy, refer to the Student Handbook – page 254.

**SCC General Education Statement**
General Education enhances students’ abilities in critically analyzing and effectively communicating in Written, Oral, Visual, and Numerical form. General Education is WOVeN through the curriculum and co-curricular experiences at Scottsdale Community College.

**Student Misconduct Policy**
The classroom is an educational learning environment where students are expected to engage in behaviors which are conducive to their own learning and the learning of their peers. To facilitate this, respect for self and others is mandatory and necessary. Should a student exhibit disruptive behavior and/or use profane language to the extent that it interferes with the learning environment, an academic consequence may be imposed. Any student found by a faculty member to have committed academic misconduct may be subject to the following...
academic consequences:

- Warning – A notice in writing to the student that the student has violated the academic code.
- Grade Adjustment – Lowering of a score on a test or assignment.
- Discretionary Sanctions – Additional academic assignments determined by the faculty member.
- Course Failure – Failure of a student from a course where academic misconduct occurs. Further information can be found in the SCC Student Handbook, Academic Misconduct 2.3.11, page 277

Technology
Technology and skills needed:
You should have regular access to a computer with an Internet connection. Additionally, you should be comfortable using the Internet and word processing tools. You should run the course materials on either FireFox or Chrome browsers. To download these browsers visit:
- FireFox Website
- Chrome Website

Computer Equipment / Access Needed
For this course, you will need a working e-mail address, a Canvas account, and access to the Internet. Internet access can be from school, home, or work.
- Maricopa Community Colleges provides all students with an email address. It is now the official way to receive communication from the college and district. Look up your email account at the Maricopa Student Email Site.
- You will be able to log into the Canvas Learning Management System using your MEID and associated password.

For help with Canvas:
- Check out the Canvas self-help site or call 1-888-994-4433 for 24/7 support
- Visit the Maricopa 24/7 help site for a live chat with a support team member
- The Start Here Link has information on student and academic resources as well as videos on how to use Canvas

Note: It is essential that you set your notifications in Canvas before you get started with the course. Here is a video to help you set your notifications.

SCC Help Desk
- Contact the SCC Help Desk at (480) 423-6274. Hours are Monday – Friday 8a-8p and Saturday from 8a-4p. Summer Hours vary.

Code of Civility
Instructors are expected to be professional, courteous, respectful and empathic to students. They will:

- Begin and end class on time
- Be prepared for each class session
- Provide academic feedback and grade assignments in a timely manner
- Be available for individual consultation
- Clarify assignments and inform students of any adjustments to the class schedule

Students are expected to be reflective, courteous, respectful and empathic to classmates, instructor and other college staff assisting in their learning. Students are expected to arrive on time for class and remain until class has ended. The instructor should be notified in advance if there is a need to leave early. Students will be expected to:

- Mute mobile phones and pagers before entering classroom
- Be in class and be on time
- Be prepared for class sessions
- Participate in class activities
- Follow instructions and complete assignments
- Keep up with and turn in assignments by due dates
- Put forth their best efforts
- Exchange phone numbers with two classmates in order to keep current.
- Ask questions when they don’t understand
- Maintain knowledge of their grade status
- Contact instructor right away about concerns or situations that may interfere with their success in class
- Comply with policies found in the SCC Catalog and SCC Student Handbook

Diversity and a Safe Learning Environment
This classroom will be a safe learning environment for every individual as far as I am able to ensure that outcome. This means I will treat each student with respect, and in turn I expect respect to be given to the instructor and every individual in this course. Disagreement does not equal disrespect. We all bring different points of view, different personal values, different life experiences, and different personal preferences with us into the classroom. This diversity makes for great discussion, adds interesting dimensions to our interpersonal relationships, and is welcome in the academic arena. Though we celebrate our differences, I expect each student to respect the rights and needs of fellow classmates. Students cannot feel safe to express themselves without the assurance that their ideas, attitudes and beliefs will be treated with respect.

Academic Honesty
- Every student in this class is expected to produce his/her own original work.
Plagiarism is unacceptable and will not be tolerated.  
Plagiarism will result in being dropped from the course with a failing grade. 
Plagiarism will result in actions as outlined in the College Catalog.

Using Web-Based Applications
We will be using web-based for academic use in this course. By default, the web-based/discussion applications are open to the public for the purpose of sharing your work with the larger Internet community; specifically, using web-based presentation tools, online discussion and comments will:

- provide an opportunity to track and reflect upon your design process/progress,
- provide an opportunity to collaborate on design projects, and
- engage a larger audience who may provide feedback on the project.

To use the web-based/discussion/comment applications responsibly please observe all laws, SCC, and MCCCD policies that are incorporated into the Codes of Conduct and Academic Integrity. Some specific aspects of law and policy that might be well to remember are prohibitions against copyright infringement, plagiarism, harassment or interferences with the underlying technical code of the software. Some resources to remind yourself about SCC and MCCCD policies as well as laws about copyright and fair use:

- SCC College Catalog and Student Handbook
- MCCCD Copyright Guidelines

As a student using the web-based/discussion/comment applications certain rights accrue to you. Any original work that you make tangible belongs to you as a matter of copyright law. You also have a right to the privacy of your educational records as a matter of federal law and may choose to set your discussion privacy settings to private and only share with the instructor and your classmates. Your contributions to the web-based/discussion/comment applications constitute an educational record. By contributing to the web-based/discussion/comments applications, and not taking other options available to you in this course equivalent to this assignment that would not be posted publicly on the Internet, you consent to the collaborative use of this material as well as to the disclosure of it in this course and potentially for the use of future courses.

Campus Security Services
The main security services that are provided on campus are provided to faculty, staff and students on a regular basis. Most importantly if you see something “out of place” or suspicious please contact the safety Department.

SCC Emergency Numbers: Call 4-0- 911 or 480-784- 0911

All Maricopa County Community College Public Safety offices have a fully monitored, centralized dispatch center. This center is actively staffed 24 hours a day and these numbers directly access the dispatch center, where dispatchers will then send officers to the
location of the emergency activity. Non-emergency situations should be reported directly to the SCC campus safety office by calling 480-423-6175 or x36175

Patrol: We have a 24/7-patrol service by police officers and police service aides. Both are marked with uniforms and patrol on foot, bike, cart or patrol car. Police officers are AZPOST certified and the police aides are civilian, some with prior law enforcement or military experience.

Cameras: there are several security camera on campus they are operational 24/7. The cameras are digital recording devices and are subject to computer errors.

Blue outdoor call boxes/inside classroom “Talk Master” systems: These devices activate at the press of a button and are answered by our on-campus Dispatch 24/7. The activation of these systems should only be for Emergencies: crime in progress, medical emergencies, and suspicious person/vehicle calls. Should you accidentally activate one in the classroom a police officer will be dispatched regardless of your response and comments (i.e. It’s OK). Officers may or may not enter the classroom to assess the situation when they arrive.

Safety Escort / Disability Shuttle Service: Safety can be called for a safe escort to your car or class, also in the case of disability assistance. Security staff may arrive by electric cart, on foot or on a bike depending on the request. The shuttle may take a few minutes but will arrive as soon as resources allow.

Building Lockdown: In the unlikely event of a violent incident involving an immediate threat, Public Safety or other college officials may order a lockdown of the campus. Notification of the lockdown may come from several sources including telephones, ALERTUS beacons or pages to student and employee cellular phones. If a lockdown is ordered:

- Locate a safe classroom, office, or meeting room
- Assist others in moving to the safe room
- Lock the door if possible
- Close any window shades in the room
- Turn off all lights if possible
- Move away from doors and windows
- Remain in the safe location and quietly await further instructions

During a lockdown, the Public Safety office should only be contacted in an emergency, such as a serious injury or if you have additional information on a suspect’s location.

Active Shooter Response: Three aspects to remember are run, hide, and fight
If you can escape, do so – run
Know at least two exits out of your room/building

- Take different routes into and out of your room/building to develop familiarity with avenues of escape
- Leave your belongings and get out
- If you encounter responding police officers, raise hands and follow their orders

If you are unable to run – hide

- Lock doors (block if unable to lock), turn off lights, silence cell phones
- Locate areas inside your room/building where you can hide
- Do not “bunch up” – spread out
- Turn off lights, silence cell phones

If you cannot run and you have been discovered – be prepared to fight

- Locate items inside your room/building that could be used as weapons
- Do whatever you have to do to incapacitate the shooter
- Do not be tentative – commit to action

Other important things to know:

- The first police officers on scene will not render aid or stop to help the injured – they will be focused on finding the shooter and stopping any future injuries (victims will be treated/evacuated when additional officers arrive)
- Responding officers will not necessarily know who the shooter is – everyone they encounter may be a threat
- Remain calm and follow the officers’ instructions
- Drop items in your hands
- Keep your hands visible
- Avoid quick movements toward officers (do not reach for or grab them)
- Be prepared to provide as much information as you can to help the officers find the shooter

Helpful links to review for your safety:

- [http://www.scottsdalecc.edu/public-safety/emergency-procedures](http://www.scottsdalecc.edu/public-safety/emergency-procedures)
- [https://administration.maricopa.edu/the-maricopan/what-to-do-in-an-active-shooter-situation](https://administration.maricopa.edu/the-maricopan/what-to-do-in-an-active-shooter-situation)

**YouTube** has several good videos produced by police departments that can be accessed by searching “run hide fight” in the YouTube search bar.